**KYRA JOSEPH**

#21 4th street 6th Ave Malick Barataria/18683026345/kyrajoseph503gmail.com

**OBJECTIVE**

Obtain a customer service position at your institute where I can maximize my people oriented experience, communication skills and my problem analysis and problem solving abilities.

**EDUCATION**

·Malick Girls R.C Primary School

·Barataria North Secondary School

·Diego Martin Lessons Academy

**EXPERIENCES**

February 2015 – November 2015

Sandwich artist/Subway/Henry street Port Of Spain

·Greeted customer in a timely fashion, while quickly determining their needs.

·Recommended new/additional products to customer, resulting in increased profits for the company.

·Answered all customer inquiries about product availability.

·Responded to all customer in inquiries thoroughly and professionally

·Processed cash and credit payments rapidly and accurately

**SKILLS**

**·**Cash handling

·Goal oriented

·Positive and friendly

·People oriented

·Retail merchandising

·Detail oriented

·Exceptional time management skills

·Strong conflict resolution skills

·Team building expertise

·Timely and efficient

·Punctual

·Dependable and responsible

**Professional Summary**

Friendly and enthusiastic customer service representative who consistently meets customer service satisfaction goals. Attentive customer service representative, independent and quick thinking team player seeking a role offering increased responsibility.

**REFERENCES**

Name: Joy lee

Number: (1868)3047006

Occupation: Business owner